

<div>  <h1>DAILY SIDE WORK</h1> </div>							
The Brew House	Mon	Tue	Wed	Thur	Fri	Sat	Sat
Windex All Glass Doors & Glass Beverage Case							
Check Bathrooms (stock, tidy) (2 hours)*							
Roll Silverware (wipe before rolling)							
Fill Table Settings (salt, pepper, ketchup)							
Sanitize POS Screens (every 4 hours)*							
Check all Glass Wares for cleanliness*							
Sanitize Menus*							
Sanitize Server Trays							
Sanitize Chairs & Bar Stools							
Wash & Sanitize High Chairs							
Sanitize Bar Stools							
Print Kids Menu (as needed)							
Spot Sweep							
Water Plants (use wet floor sign for spills)							
Fill Sauces (per chart)							
Check Dates on Juice & Fruit							
Dust with Swifter							
Organize & Put Away papers & clutter							
Sanitize All Tables & Caddy's (every 4 hours)							
Rotate Ketchups (fill once only)							
Stock Paper PProducts							
Check 86							
Sanitize Door Handles (bathrooms)							
Sanitize Light Switches (kitchen / bathroom)							
Prepare Juices / Fruits							

PRE-CLOSING DUTIES							
The Brew House	Mon	Tue	Wed	Thur	Fri	Sat	Sat
Sanitize all Fridge/Kegger Door Handles							
Sanitize all Hand Sinks							
Empty Trash (pour bleach in if soiled to soak)							
Put up Sauces							
Break Down Soda / Tea							
Clean Coffee Pot & Accesories							
Sanitize Tops & Towers Of Kegger							
Sanitize Bar Tops							
Sanitize Under & Around POS							
Sanitize Hostess Station & Shelves							
Sanitize All Tables							
Take bar mats to dish							
Clean Mirrors							

ADDITIONAL TASK							

AFTER-CLOSING DUTIES

Sweep & Mop Bathrooms							
Sweep & Mop Behind Bars							
Sweep & Mop Front Restaurant							
Sweep & Mop Back of Restaurant							
WASH (w/ soapy water) exterior soda mach.							
WASH (w/ soapy water) toilet (top-bottom)							
WASH (w/ soapy water) sink (top-bottom)							
WASH (w/ soapy water) exterior slushy M.							
WASH (w/ soapy water) Keg. doors inside							
WASH (w/ soapy water) Keg. Doors exterior							
Sanitize Keg handles & Spouts							
Insert Sani Stoppers Keg Spouts							
SANITIZE Soda MACHine							
WASH Outdoor Tables & Chairs							
Sweep & pick up front seating area							
Put up Chairs / Stools							
Pull all Trash Bathrooms							
Wrap Bar Fruits							
Break Down C&S Soda Mach.							
Turn off TVS & Games							